

Application for a hardship loan
AStA Flensburg University of Applied Sciences

Last name: _____

First name: _____

Date of birth: _____

Place of birth: _____

Matriculation number: _____

Amount of the requested loan (max. 500,00 €): _____

Reason for request (briefly explain, attach detailed description):

I have attached the following documents to the application:

- Copy of German federal identity card
- Copy of passport (if no German federal identity card)
- Copy of registration certificate (if no German federal identity card)
- Copy of residence permit / visa (if not EU citizen)
- Copy of matriculation certificate
- Bank statements of all accounts of the last 3 months (also credit cards)

With my signature I confirm that the information provided in this application is correct and that I am aware that false information may result in immediate termination of the loan.

Place, date

Signature

The complete application must be sent to:

AStA HS Flensburg
Attn. Department for Social Affairs
Kanzleistr. 91-93
24943 Flensburg
Germany
asta.sozial@stud.hs-flensburg.de



Terms and conditions for loans from the hardship fund of the General Student Committee of Flensburg University for Applied Sciences

§ 1 Application

A loan is granted after proof of extraordinary hardship. This must be stated and proven at the time of application. The assessment of whether such a hardship is incumbent on the Department for Social Affairs and in the second step on the executive committee. The applicant will be informed of the result of the assessment. The application must be made using the form provided. Only enrolled students of the Flensburg University of Applied Sciences are eligible to apply.

§ 2 Awarding

After the approval and the completion of all bureaucratic procedures, the awarding will be made by transfer to the bank account specified by the applicant in the contract. A disbursement is only possible to accounts of German financial institutions.

§ 3 Repayment

Repayment shall be made in monthly instalments. The first instalment must always be paid by no later than the 5th of the month following the month of disbursement. The duration of the repayment is 6 months. The amount of the instalment can be found in the contract. The instalment amounts are rounded. This results in a different final instalment. This is listed in the contract.

§ 4 Amount of the loan

The maximum amount of the loan is 500€. A case-by-case decision to deviate from this amount is not possible and cannot be requested.

§ 5 Objection

The decision on the granting and the amount of the loan may be appealed. This is to be sent informally by e-mail to the Department of Social Affairs and to give reasons